



# **DIGGING INTO LATE LOCATES**



## HERE'S HOW IT WORKS



### CONTACT

**At least 5 days before you dig**, go to [OntarioOneCall.ca](https://OntarioOneCall.ca) or call 1-800-400-2255. We will notify underground infrastructure owners that you are digging.



### LOCATE

Reps from each underground infrastructure owner will come out to **mark the location of buried lines & cables** on your property



### DIG

Dig Safely. **Follow the instructions provided** by each underground infrastructure owner.

# THE RESULT



Primary Locate Sheet						Page <u>1</u> of <u>2</u>
<b>ABC Locates</b>		Phone: (416) 555-5555 Fax: (416) 555-5505 Email: locates@abs.com		Request #: <b>123456</b>		
Locating for:	<input type="checkbox"/> CATV <input type="checkbox"/> Water <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Sewer	Revised:	<b>05/27/08</b>	Excavation Date:	<b>05/25/08</b>	
Requested by:	<b>JOHN SMITH</b>	Company:	<b>SMITH CORP</b>	Phone:	<b>555-1234</b>	
Appt. Date:		Received Date:	<b>05/20/08</b>	Fax:	<b>555-4321</b>	
Locate Address:		<b>127 Somewhere Street</b>				
Type of work:		<b>Installing Fence</b>		City: <b>Toronto</b>		
Collator's Remarks: <p><i>Please mark from the backyard to front of house on both sides.</i></p>						
Gas	<b>1</b>	Bill		Hydro		
Sewer		Water		Other		
<b>LOCATED AREA: EXCAVATOR SHALL NOT WORK OUTSIDE THE LOCATED AREA WITHOUT OBTAINING ANOTHER LOCATE.</b>						
Records Reference:		<input type="checkbox"/> Third Party Notification Working For: <b>Neighborhood</b>				
<input type="checkbox"/> Map <input type="checkbox"/> Network <input type="checkbox"/> Byline <input checked="" type="checkbox"/> Datapak # <b>IFP 1234</b> Atlas Plates: <b>P1 4321</b>						
Field Notes:						
Service Sketches:						
Other:						
Excavator shall notify and receive a clearance from Regional contacts prior to excavation for the following: Gas <input type="checkbox"/> Valve <input type="checkbox"/> Vital Main Telephone <input type="checkbox"/> Cable <input type="checkbox"/> Conduit Water <input type="checkbox"/> Telephone Fibre						
Method of Field Marking: <input checked="" type="checkbox"/> Palm <input type="checkbox"/> Stakes <input type="checkbox"/> Flags <input type="checkbox"/> Offset Stakes <input type="checkbox"/> Chalk <input type="checkbox"/> Other (Gas-Yellow, Hydro-Red, CATV/Telephone-Orange, Water-Blue)						
<b>Caution: Locate is VOID after 30 days.</b> For all locate requests including remarks contact <b>Carrie</b> 905-440-0215. Caution: The markings may disappear or be misplaced. This is based on information given at the time. Any changes to location or nature of work requires a new locate. The EXCAVATOR must not work outside the indicated <b>Located Area</b> without a further locate by the company. Privately owned facilities may be present in Locate Area, check with property owner.						
Documents given to be used with this locate:		Located by: <b>G. Smith</b>		Accepted by: _____		
<input type="checkbox"/> NEB Excavation/Construction Booklet <input type="checkbox"/> Gas Excavation Guidelines <input type="checkbox"/> Hydro Electric Excavation Guidelines <input type="checkbox"/> Bell Guidelines for Excavation		I.D. Number: <b>3456</b>		Print: _____		
Date and Time: <b>05/26/08 13:45</b>		mm/dd/yy 24 hr clock		<input checked="" type="checkbox"/> Mark and Fax <input type="checkbox"/> Left on Site		
A copy of this Primary Locate Sheet and the Auxiliary Locate Sheet must be on site and in the hands of the excavator during work operations. Should sketch and markings not coincide, a new locate must be obtained.						
This form revised April 2007      White - Excavator copy      Yellow - Office Copy						

# THE RESULT





# THE RULES

If underground Infrastructure is at risk of being affected by a dig a Member (underground infrastructure owner) must:

1. Mark location on the **ground** and provide **written** documentation
  - or state in writing that their infrastructure will not be affected
2. Make all reasonable attempts to complete within **5 business days**

## Exceptions

1. The dig will **not start** within **30 days**
2. The Member and Excavator **agree to a new timeframe**. This is known as a renegotiated date.





BY-LAW &  
FEE  
SCHEDULE  
REVIEW





# LATE LOCATE SYMPOSIUM

- Industry Driven event held in December 2019
- Independent Facilitator
- 25 Participants
  - 10 Utilities/Municipalities
  - 5 Excavators
  - 5 Locate Service Providers
  - 5 Ontario One Call Staff

The goal of the three-day intensive event  
was to develop solutions  
that would make a positive impact  
on the 2020 dig season

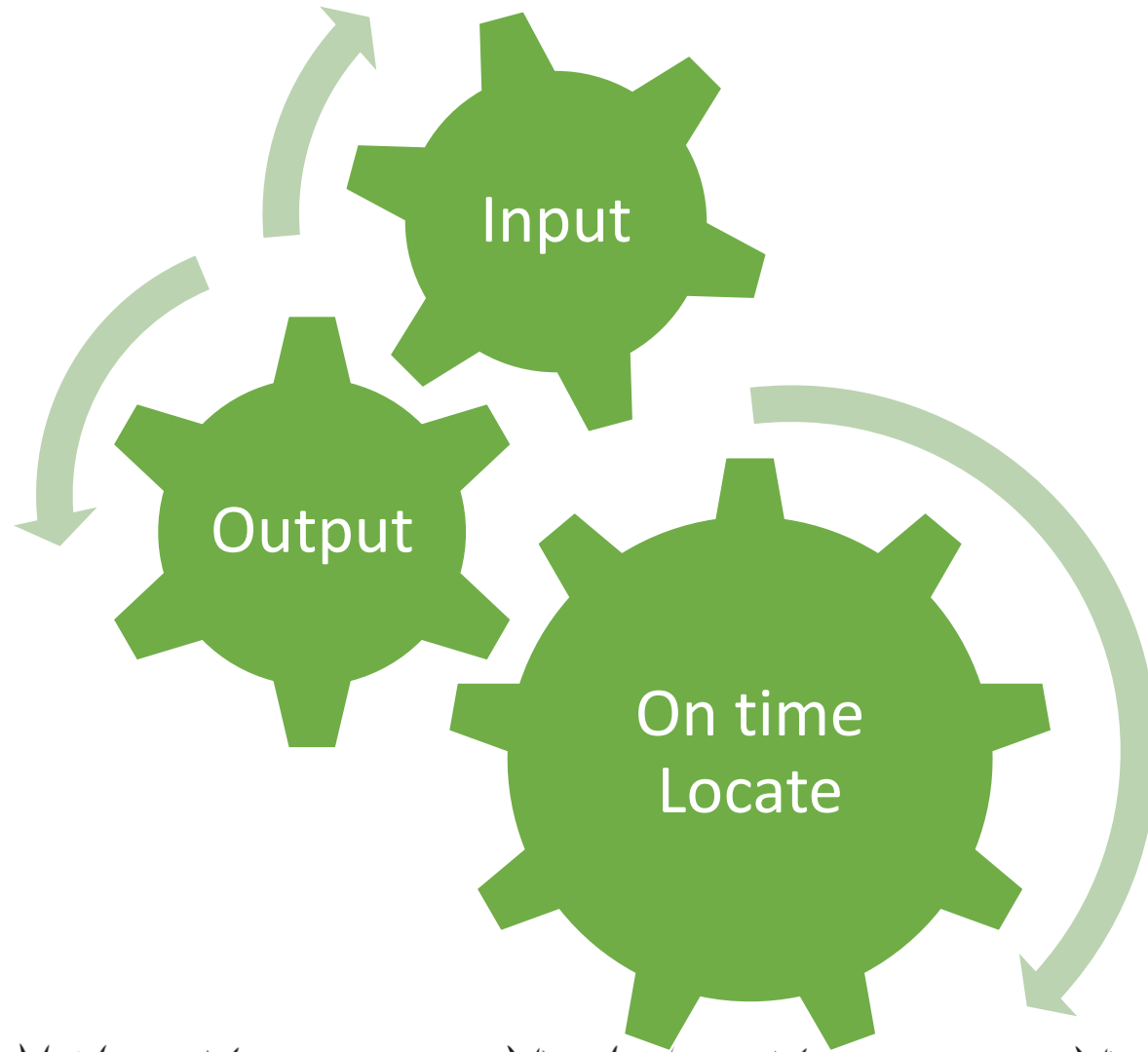


Dedicated  
Locator

Pressure  
Points

Data In /  
Data Out

Compliance /  
Enforcement



CALL OR  
**CLICK**  
BEFORE  
YOU DIG

FOR ANY SIZE  
PROJECT

# SHARING LOCATES

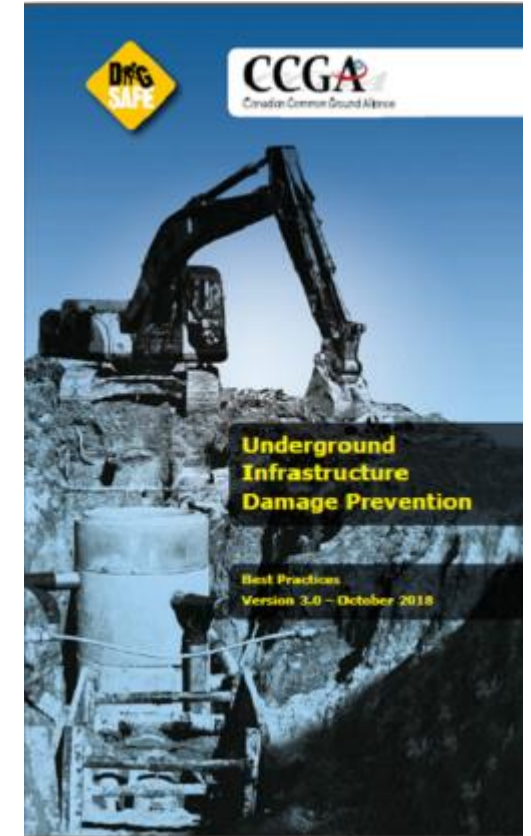
## Section 4-7 Locate Requests

### CCGA Best Practices Version 3.0 – October 2018

- Excavators can share locates
- Excavator must ensure locate is appropriate for the intended excavation
  - giving due consideration to the limits of the located area
  - depth of excavation
  - ticket life
  - and the existence of any facilities installed since the locate was performed.

### Ontario One Call – Sharing Locates Best Practice

- If you plan to share your locates with a subcontractor, be sure to include the subcontractor on your request at the time of submission



# SHARING LOCATES

Examples of sharing locates:

- 1. General Contractor shares locate with subcontractors.**  
General Contractor requests locate for self and their subcontractors in the same excavation area by listing all subcontractors on the locate request.
- 2. General Contractor requests locate for self and shares locate with their subcontractors** in the same excavation.  
Subcontractors are not named on the locate request.



# 60 DAY LOCATE VALIDITY

## Industry moving to 60 Day Locate Validity

- No provincial law or regulation about how long a locate may be valid
- Past consensus has been 30 days
- Large industry players in gas, electricity, telecom, and municipalities are have already switched to 60 days or longer





# 60 Day Validity

## What's going on?

- ☐ It's annoying or not interesting
- ☒ I'm in this photo and I don't like it
- ☐ I think it shouldn't be on Facebook
- ☐ It's spam

Contact

[MemberServices@OntarioOneCall.ca](mailto:MemberServices@OntarioOneCall.ca)

to start the change to 60 day locates





# DEDICATED LOCATOR



- Take control of project timelines
- Improve productivity
- Reduce downtime
- Free up regular pool of locators



# DEDICATED LOCATOR

Many large or complex projects have already moved Dedicated Locator.

1. A Dedicator Locator must be certified with all utilities
2. A Dedicated Locator is a locator that is committed to a specific project
3. Using a Dedicated Locator for a project allows the project to have devoted staff whose job it is to ensure locates (including relocates/remarks, if needed) are completed when and where the Excavator needs them





# BY-LAW & FEE SCHEDULE REVIEW

Proposed By-law and Fee Schedule Changes vote is on Nov 5<sup>th</sup>, 2020

## Compliance

1. Revisions to ON1Call By-Laws
  - Establishes new compliance process focused on impartial mediation & arbitration
2. Implementation of performance-based fee schedule
  - Allows day-to-day late locates to be dealt with outside of compliance; promotes market-driven solutions
  - Good performers pay less, Bad performers pay more
3. New Board Policy on compliance
  - Provides guidance and clarity to Compliance Committee, members, excavators and stakeholders



# **BY-LAW & FEE SCHEDULE REVIEW**

<https://www.ontarioonecall.ca/proposed-changes/>

Feedback Deadline  
October 16 12pm

[Cofficer@ontarioonecall.ca](mailto:Cofficer@ontarioonecall.ca)



# DO YOU KNOW WHERE TO FIND THE ANSWERS?

**BE THE EXPERT.**

**TAKE THE PROFESSIONAL  
LOCATE ADMINISTRATOR COURSE.**

AN INTERACTIVE ONLINE COURSE FOR PROFESSIONALS  
WHO REQUEST AND MANAGE LOCATES.



**OntarioOneCall.ca/PLAC**





**PROFESSIONAL LOCATE  
ADMINISTRATOR COURSE**

## Benefits

### Certificate Holders

- Achieve a new designation, improve skills, and offer increased value for company

### Infrastructure Owners

- Users will understand the rules, provide exceptional tickets, and eliminate system misuses that slow down locate delivery





# The Future



Work together

Learn and grow

Keep improving

**CALL OR  
CLICK  
BEFORE  
YOU DIG**

**FOR ANY SIZE  
PROJECT**